



New  
England  
Fertility  
Society

**MAKING HISTORY:**

*Building the Future of Reproductive Technologies*

17th Annual Meeting of the NEFS Mt.  
Washington Hotel, Bretton Woods, NH  
May 3-4, 2019

**Exhibitor Booth Registration Information Form**

**SILVER LEVEL**

Complete the form below, **SAVE A COPY** and email or fax it  
with pertinent attachments by **Friday, February 8, 2019**

Complete Company Name *(Please Print Clearly)*

is exhibiting at the New England Fertility Society's 17th Annual Meeting:  
MAKING HISTORY: Building the Future of Reproductive Technologies  
This exciting educational event will be held at the Mt. Washington Hotel, in Bretton Woods, NH  
on Friday and Saturday, May 3-4, 2019.

Company Name *(as it should appear in Exhibitor Guide)*

Contact Name

Street Mailing Address

City State Zip

Phone # Fax#

Email

**SILVER LEVEL OPPORTUNITIES:**

- Annual Meeting Exhibitor Booth Space - (a layout of the space is forthcoming)
- ANNUAL MEETING EXHIBITOR GUIDE: Please submit a 50-word or less company profile see below. Meeting badges for the entire meeting for 3 representatives are included in your package.
- Half page advertisement in Exhibitor Guide at Annual Meeting 7.5 x 5.25 horizontal placement BW only
- Website link with your LOGO under links section of website \_\_\_\_\_  
(Please send logo to michellepicher@nefs.org and type the address it should link to above)

- List names and contact information (email and phone) of up to 3(THREE) company representatives attending:

1. \_\_\_\_\_  
Rep Name 1       Yes? Roundtable Lunch-May 4th      Email Rep 1      Cell Phone 1

2. \_\_\_\_\_  
\_ Rep Name 2       Yes? Roundtable Lunch - May 4th      Email Rep 2      Cell Phone 2

3. \_\_\_\_\_  
Rep Name 3       Yes? Roundtable Lunch-May 4th      Email Rep 3      Cell Phone 3

Please state any conflicts of being placed near competing companies if applicable and every effort will be made to accommodate this request: \_\_\_\_\_

### **THE EXHIBIT HOURS/ SET-UP AND BREAKDOWN**

Exhibit set-up: Friday, May 3<sup>rd</sup> 2-4pm

Exhibit Hours Open: Friday, May 3<sup>rd</sup> 4-6pm and 7:00-9:00pm;  
Saturday, May 4<sup>th</sup>, 6:30-8am, 10:15-11:00am

Exhibit Break Down: Saturday, May 4<sup>th</sup> 11 am - 12pm

You will be provided a space for a “table-top exhibit” ONLY or those set-ups which fit into the space of a table-top ONLY exhibit and wireless internet. Electricity is available, but must be reserved by checking here\_\_.

If you prefer a different set-up, you must contact Michelle Picher as space is VERY TIGHT for this venue.

Exhibit Space Rental for Tables Top shows at this "GREEN" environmentally aware venue does not include:

- |                                |                        |
|--------------------------------|------------------------|
| 1. Decoration and table linens | 4. Signage             |
| 2. Labor                       | 5. Drayage (shipments) |
| 3. Guard/security service      |                        |

### **EXHIBITOR SHIPPING REQUIREMENTS>>>VERY IMPORTANT**

You will be able to set up on Friday afternoon before the 4pm start time beginning at 2pm.  
All boxes being shipped in advance of the meeting should be clearly labeled with the following:

Conference Services Manager  
Mt. Washington Hotel  
310 Mt Washington Hotel Road, Bretton Woods, NH 03575  
Hold For: "YOUR Company Name"  
NEFS Annual Meeting 2019 - May 3-4, 2019  
Box 1 of X

\*Packages can be received at the resort up to 3 days prior to the event. Fees will apply for package handling. After your event, any boxes to be shipped out must be properly packaged and labeled with shipping address, return address and method of payment and removed from the exhibit area to be shipped back out.

The resort is NOT responsible for packaging or supplying packing materials. Any packages left behind instructions on packages will be discarded within (3) business days.

**50-word Company Profile in WORD Document Format only**  
(please include hard copy below and email it to [michellepicher@nefs.org](mailto:michellepicher@nefs.org) )

---

Company Name *(as it should appear in Exhibitor Guide)*

---

Contact Name, Title *(as it should appear in Exhibitor Guide)*

---

Mailing Address

---

City

State

Zip

---

Phone #

Cell Phone #

Fax#

---

Email

Website

**50-word Company Profile:**

Please type here and/or email to [michellepicher@nefs.org](mailto:michellepicher@nefs.org)

Please save a copy and email or FAX this completed form to Michelle Picher, NEFS: FAX 978-640-9176 or email [michellepicher@nefs.org](mailto:michellepicher@nefs.org) by **Friday, February 8th.**

**Hotel Reservations** can be made in advance of March 1st at the **group rate of \$209.00 plus fees and taxes.** Go to the NEFS website [www.nefs.org](http://www.nefs.org) and reserve your room on the annual meeting page under **HOTEL RESERVATIONS.**